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# RIVER VALLEY

Community College

## CHOOSE COMMUNITY



LPN – RN BRIDGE  
PROGRAM,  
NACE EXAM  
PURCHASING GUIDE

# STEP ONE

Login to the NLN site: [www.nlnintest.org](http://www.nlnintest.org)



The screenshot shows the "Buy Exam" page of the National League for Nursing Examination Portal. At the top left is the NLN logo. Below it, the text "Buy Exam" is displayed. A navigation bar contains three buttons: "Create new account", "Log in", and "Request new password". The main heading reads "Welcome to the National League for Nursing Examination Portal!". Below this, customer service hours are listed: "Customer Service is available Mon, Tue & Thu, 7:30am-6pm Central & Wed & Fri, 7:30am-5pm Central - Call 800-732-8656 Ext #2 students / #3 Admins and Proctors". There are two sections: "Students" and "School and Institution Administrators". The "Students" section contains two numbered instructions. The "School and Institution Administrators" section contains one numbered instruction. On the right side, there is a login form with fields for "Username \*" and "Password \*", and a "Log in" button.

National League for Nursing

Buy Exam

Create new account Log in Request new password

## Welcome to the National League for Nursing Examination Portal!

Customer Service is available Mon, Tue & Thu, 7:30am-6pm Central & Wed & Fri, 7:30am-5pm Central - Call 800-732-8656 Ext #2 students / #3 Admins and Proctors

### Students

1. If you have tested with the NLN since September of 2020, simply log in to your account. If you have forgotten your password, click on the **Request New Password** tab and follow the prompts.
2. If you are new to the NLN or have not tested since September, please select **Create a New Account** and follow the steps in your **NLN STUDENT USER GUIDE**. (If you have not received a copy of this guide, please check with your institution)
  - To request scores from the old examination portal please complete this form [NLN Student Request Form](#)

### School and Institution Administrators

1. All admin and proctor accounts are created by the NLN Customer Experience Team. To add or remove someone to/from your account:
  - A current NLN admin from your organization must send a request to the Customer Experience Coordinator at [custhelp@nln.org](mailto:custhelp@nln.org). Please include the first and last name of the person you would like added/removed, their email address

Username \*

Password \*

Log in

# STEP TWO

Select River Valley Community College from the list of Schools, then complete your account set up.



National League for Learning

Buy Exam

### User account

Create new account | Log in | Request new password

Username \*  
kullman

E-mail address \*  
kullman@ccsnh.edu

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications.

Select your school (group)\*

river valley community co    Search    Clear

Group Name	Parent	Selected Groups
<input type="checkbox"/> 390958-01 - River Valley Community College - Clar		

# STEP THREE

Check your email for an account confirmation and further instructions



The screenshot shows the National League for Nursing (NLN) Examination Portal. At the top left is the NLN logo. Below it, the text "Buy Exam" is visible. A green notification bar states: "A welcome message with further instructions has been sent to your e-mail address." Below the notification are three buttons: "Create new account", "Log in", and "Request new password". The main heading reads "Welcome to the National League for Nursing Examination Portal!". Below this, customer service hours are listed: "Customer Service is available Mon, Tue & Thu, 7:30am-6pm Central & Wed & Fri, 7:30am-5pm Central - Call 800-732-8656 Ext #2 students / #3 Admins and Proctors". There are two sections: "Students" and "School and Institution Administrators". The "Students" section contains two numbered instructions: 1. Log in if tested since September 2020, or request a new password if forgotten. 2. Create a new account if new or haven't tested since September, following the NLN Student User Guide. A sub-bullet under instruction 2 points to the "NLN Student Request Form". The "School and Institution Administrators" section has one instruction: "All admin and proctor accounts are created by the NLN Customer Experience Team. To". On the right side, there are input fields for "Username \*" and "Password \*", and a "Log in" button below them.

# STEP FOUR

Use the email link to complete your password set up and time zone selection



Home My Assessments My Results Buy Exam Register for Exam

kullman

The changes have been saved.

View Edit Orders

Account Main Organization Primary Address Secondary Address Details

Current password

Enter your current password to change the E-mail address or Password. Request new password.

E-mail address \*

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to

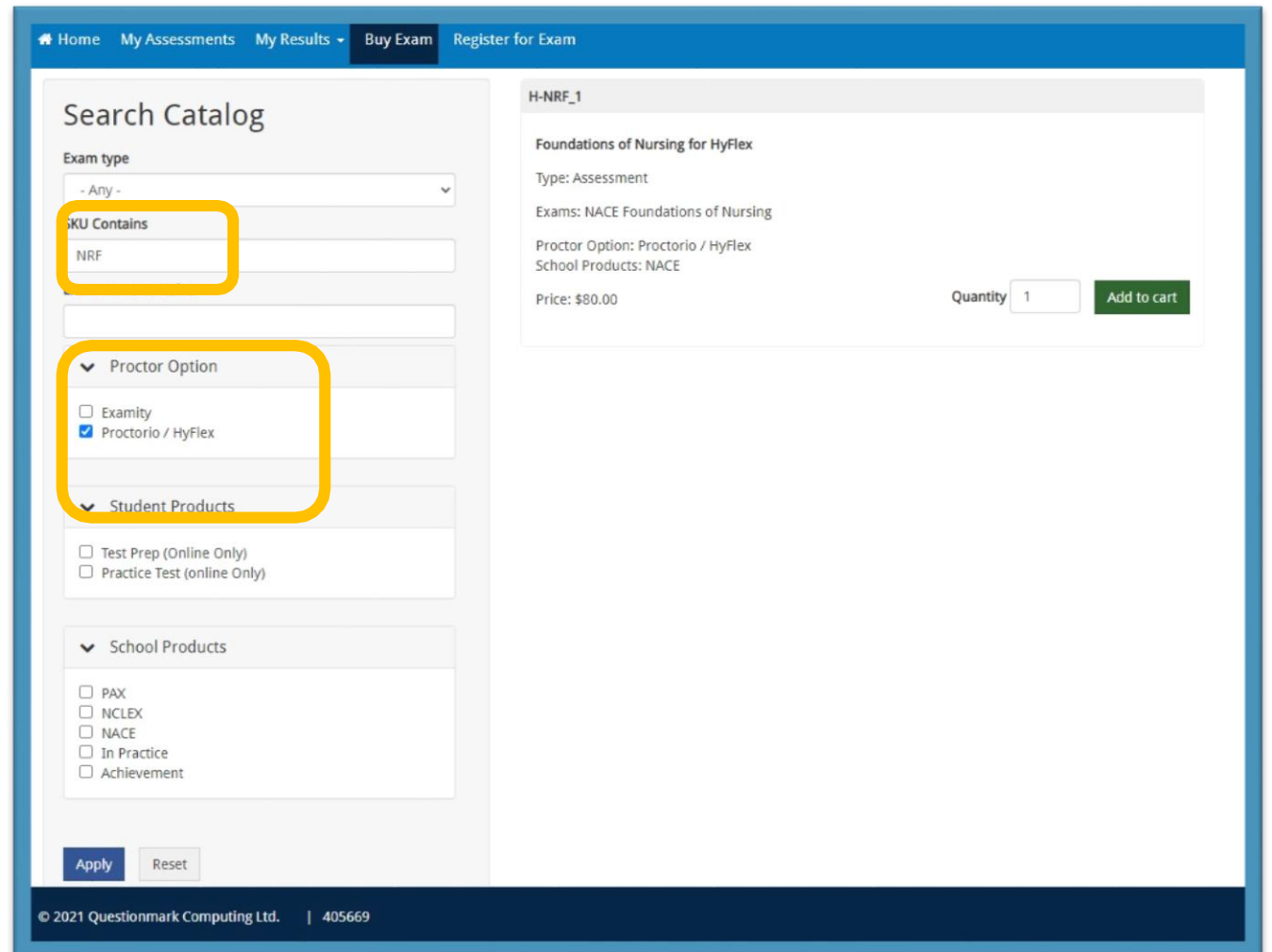
Password

Confirm password

Password quality: \_\_\_\_\_

# STEP FIVE

- Enter NRF in the *SKU Contains* field
- Select proctor option: **Proctorio/HyFlex**
- Click *'Apply'*



The screenshot displays the 'Search Catalog' interface. The 'Exam type' dropdown is set to '- Any -'. The 'SKU Contains' field is highlighted with a yellow box and contains the text 'NRF'. Below it, the 'Proctor Option' section is also highlighted with a yellow box, showing 'Proctorio / HyFlex' selected with a blue checkmark. Other options include 'Examity', 'Test Prep (Online Only)', 'Practice Test (online Only)', 'PAX', 'NCLEX', 'NACE', 'In Practice', and 'Achievement'. The 'Apply' button is highlighted in blue. The right side of the interface shows the product details for 'H-NRF\_1', 'Foundations of Nursing for HyFlex', with a price of \$80.00 and an 'Add to cart' button.

Home My Assessments My Results Buy Exam Register for Exam

### Search Catalog

Exam type  
- Any -

SKU Contains  
NRF

Proctor Option  
 Examity  
 Proctorio / HyFlex

Student Products  
 Test Prep (Online Only)  
 Practice Test (online Only)

School Products  
 PAX  
 NCLEX  
 NACE  
 In Practice  
 Achievement

Apply Reset

H-NRF\_1  
Foundations of Nursing for HyFlex  
Type: Assessment  
Exams: NACE Foundations of Nursing  
Proctor Option: Proctorio / HyFlex  
School Products: NACE  
Price: \$80.00  
Quantity 1 Add to cart

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# STEP SIX

The exam information should match the following:

**Foundations of Nursing for HyFlex**

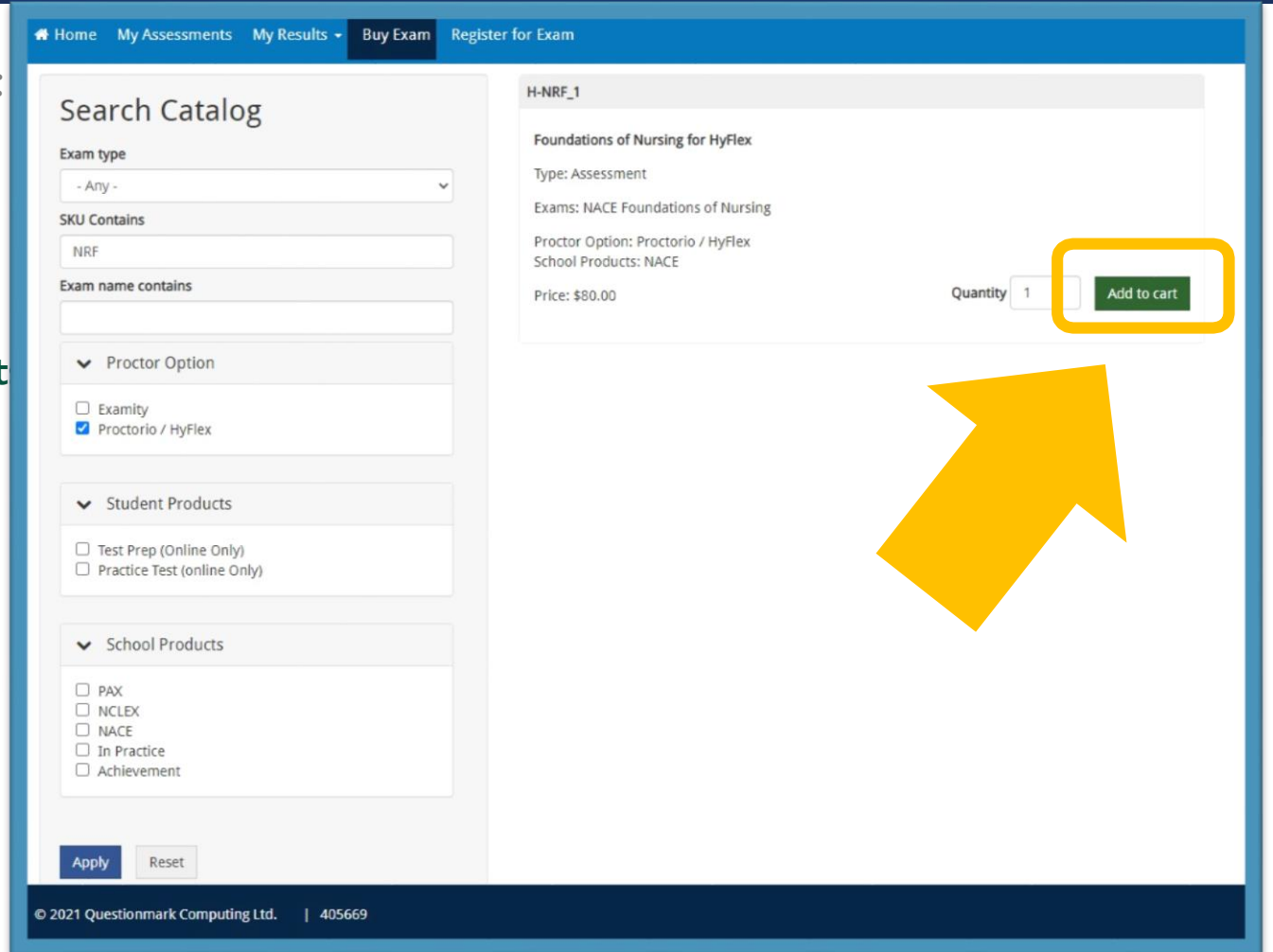
**Type: Assessment**

**Exams: NACE Foundations of Nursing**

**Proctor Option: Proctorio/HyFlex School Product**

**Price: \$80**

**Click, 'Add to Cart'**



The screenshot shows a web interface for searching exams. The top navigation bar includes links for Home, My Assessments, My Results, Buy Exam, and Register for Exam. The main content area is titled "Search Catalog" and contains several search filters:

- Exam type:** A dropdown menu currently set to "- Any -".
- SKU Contains:** A text input field containing "NRF".
- Exam name contains:** An empty text input field.
- Proctor Option:** A section with two radio buttons: "Examity" (unchecked) and "Proctorio / HyFlex" (checked).
- Student Products:** A section with two radio buttons: "Test Prep (Online Only)" (unchecked) and "Practice Test (online Only)" (unchecked).
- School Products:** A section with five radio buttons: "PAX", "NCLEX", "NACE", "In Practice", and "Achievement", all of which are unchecked.

At the bottom of the search filters are "Apply" and "Reset" buttons. To the right of the search filters, the details for the selected exam are displayed:

- H-NRF\_1**
- Foundations of Nursing for HyFlex**
- Type: Assessment
- Exams: NACE Foundations of Nursing
- Proctor Option: Proctorio / HyFlex
- School Products: NACE
- Price: \$80.00

Below the exam details, there is a "Quantity" field set to "1" and a green "Add to cart" button. The "Add to cart" button is highlighted with a yellow rectangular box, and a large yellow arrow points towards it from the right side of the screen.

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# STEP SEVEN

Click on the cart icon to complete your purchase.  
After submitting the payment, you should receive a confirmation email verifying your payment.



A screenshot of a web application interface. At the top, there is a navigation bar with "Buy Exam" and "Register for Exam" options. On the right side of the navigation bar, a user profile icon is visible, and a shopping cart icon with a "1" next to it is highlighted with a yellow box. Below the navigation bar, a green notification banner states "Foundations of Nursing for HyFlex added to your cart." The main content area displays a product card for "H-NRF\_1" titled "Foundations of Nursing for HyFlex". The card lists the following details: "Type: Assessment", "Exams: NACE Foundations of Nursing", "Proctor Option: Proctorio / HyFlex", and "School Products: NACE". The price is listed as "\$80.00". To the right of the price, there is a "Quantity" input field with the value "1" and a green "Add to cart" button.



## STEP EIGHT

- You will have *immediate* access to your online exam after purchasing.
- There is no need to register for an exam session since your exam is on-demand.
- Access your exam through the **My Assessments** tab. The exam is available for **90 days** from purchase. The deadline to submit your results to River Valley CC is **February 15, 2022**
- Before taking the exam, be sure to set up the **Proctorio Extension** for your browser and check system requirements.